

SCPOA Social Activity Intake Form

Activity Name (Exactly as it will appear in the newsletter and on website):

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Activity Organizer Information:

Activity Organizer(s):	
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Email(s): 1.		Phone:	
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	2.	Phone:	
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Would you like your contact information to be on the activity posting or to direct questions to poa@springcreekmv.com?	<input type="checkbox"/> Yes, I would like to include my contact <input type="checkbox"/> No, please contact the poa email
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Event Information:

Date	
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Time	Start: _____ AM/PM (Circle) End: _____ AM/PM (Circle)
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Is this a recurring activity? <input type="checkbox"/> No <input type="checkbox"/> Yes	If a recurring activity, please indicate all other dates:
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Location(s) for activity:	
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Location of attendee meet-up:	
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Maximum number of participants:	
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Write-Up Information:

Short Teaser: Quick and concise description of your activity; MAX 2-4 sentences:

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Activity Information: This appears on the activity description and must include all the information you would like attendees to know.

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Other Information:

Website links to include:

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Additional Comments:

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